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**St Leonards & St Ives Parish Council**  
**Finance Committee Meeting**  
**Minutes of the meeting held on 6<sup>th</sup> February, 2008 at 7.58pm**

**Members Present:** Cllr Mrs J House, Chairman

Cllr Mrs V Bell	Cllr I Maddock	Cllr Mr R Warman
Cllr Mr R Dudman	Cllr Mrs S Smith	
Cllr. Mr M Dyer	Cllr Mrs A Warman	

In attendance: Mrs Ann Jacobs Parish Clerk

**486. Declarations of Interest:**

Agenda Item	Name	Declared: P= Personal P & P = Personal and Prejudicial
9	Cllr Mrs Warman	P & P VHMC Chairman of Committee will leave the room if necessary.
9	Cllr R Dudman	P & P on VHMC and Age Concern
9	Cllr R Warman	P husband of Chairman of VHMC

**487. Apologies for absence:** Cllr Mr J Crow Cllr Mrs K Redknapp

**488. Min. 51, June 2007 refers - Review of appointment of Chairman of Finance Committee.**

This was discussed. It was agreed unanimously, that Cllr Mrs House should remain as Chairman of Finance until the next annual review of committees in May 2008. Proposed by Cllr R Warman, seconded by Cllr Maddock.

**RESOLVED: Cllr Mrs J House to remain as Chairman of Finance Committee until normal annual review of all committees in May 2008.**

**489. Minutes of the Finance Committee meeting** held on 5th December, 2007 (pages 68 & 69) was approved and signed as a correct record. Proposed by Cllr Mrs Bell, seconded by Cllr Dyer.

**490. Matters Arising from the Minutes: None**

**491. Schedule of Payments** - The schedule of December payments dated February, 2008, was discussed, a copy of which had been circulated to each Member, and is placed with these Minutes in the Minute Book see Appendix A. The schedule was then approved. Proposed by Cllr Dyer, seconded by Cllr Maddock.

**RESOLVED: That the schedule of December payments dated February (cheque numbers 003019 to 003035) be approved.**

The schedule of January payments dated February, 2008, was discussed, a copy of which had been circulated to each Member, and is placed with these Minutes in the Minute Book see Appendix B. The schedule was then approved. Proposed by Cllr Dyer, seconded by Cllr Maddock.

**RESOLVED: That the schedule of December payments dated February (cheque numbers 003036 to 003050) be approved.**

**492. Bank Reconciliation:** – The Clerk submitted for information a bank reconciliation for the period end December, 2007 a copy of which had been circulated to each Member and placed with these Minutes in the Minute Book see Appendix C. The bank reconciliation was agreed. Proposed by Cllr Dyer, seconded by Cllr Mrs Bell.

**RESOLVED: That the bank reconciliation dated December 2007 be approved.**

The Clerk submitted for information a bank reconciliation for the period end January, 2008 a copy of which had been circulated to each Member and placed with these Minutes in the Minute Book see Appendix D. The bank reconciliation was agreed. Proposed by Cllr Mrs Bell, seconded by Cllr Dyer.

**RESOLVED: That the bank reconciliation dated January 2008 be approved.**

**493. Third Quarter Figures** - A report showing Budget Vs Expenditure to 31.12.07 had been circulated to each Member and a copy is placed with these Minutes in the Minute Book see Appendix E. This was discussed and noted.

**494. Village Hall Management Committee –**

- i) The accounts of the VHMC for end October and November had been circulated to Members. A copy of which appears as Appendix F with these Minutes in the Minute Book. The accounts were noted.
- ii) Report from sub-committee – Cllr Mrs House reported that the subcommittee met with VHMC representatives on the 14<sup>th</sup> January, to establish the objectives of the VH. Further work is required. Both parties are obtaining quotations from solicitors for changing the lease. Cllr Mrs House has been researching historical papers and a further meeting is being arranged for next week.

**495. Veolia Grant** – The Clerk reported receipt of the grant cheque for £11, 875, balance of grant to be forwarded pending completion statement. Noted.

**496. Exchange of Information:**

1. Next meeting scheduled for 5<sup>th</sup> March 2008
2. Cllr Mrs Warman reported an issue with a firewall in the Annex roof void becoming unstable. Quotations for the work are being obtained. Cllr Mrs Warman arranged for one of EDDC's building surveyors to inspect the wall and a report is awaited. The Clerk reported that she had been advised by the surveyor that the evidence was of little or no wind pressure in the void that use could continue provided care was taken to warn anyone entering the roof space of the potential danger. Remedial action to brace the wall should be undertaken as soon as possible.

**The meeting closed at 8.28pm**

**CHAIRMAN**