

**St Leonards & St Ives Parish Council
Finance Committee Meeting
Minutes of the meeting held on 3rd October, 2007 at 8.06pm**

Members Present: Cllr Mrs J House, Chairman

Cllr Mrs V Bell	Cllr. Mr M Dyer
Cllr Mr J Crow	Cllr I Maddock
Cllr Mr R Dudman	Cllr Mrs S Smith

In attendance: Mrs Ann Jacobs Parish Clerk

- 285. Declarations of Interest:** Cllr Dudman declared a personal interest in any items on Age Concern or the Village Hall.
- 286. Apologies for absence:** Cllr Mrs A Warman and Cllr R Warman.
- 287. Minutes of the Finance Committee meeting** held on 5th September, pages 38 & 39 were approved and signed as a correct record. Proposed by Cllr Crow, seconded by Cllr Dyer.
- 288. Matters Arising from the Minutes:** Min.227 (ii) Village Hall lease – Three companies have been contacted for quotations to rescind the existing lease and reissue an internal repairing lease. To date one company has responded.
- 289. Schedule of Payments** - The schedule of payments dated October 2007, was discussed, a copy of which had been circulated to each Member, and is placed with these Minutes in the Minute Book see Appendix A. The schedule was then approved. Proposed by Cllr Mrs Bell, seconded by Cllr Maddock.
RESOLVED: That the schedule of payments dated October 2007 (cheque numbers 002962 to 002984) be approved.
- 290. Bank Reconciliation:** – The Clerk submitted for information a bank reconciliation for the period end September 2007, a copy of which had been circulated to each Member and placed with these Minutes in the Minute Book see Appendix B. The bank reconciliation was agreed. Proposed by Cllr Crow, seconded by Cllr Mrs Smith
RESOLVED: That the bank reconciliation dated 21 September 2007 be approved.
- 291. Village Hall Management Committee –**
- i) The accounts of the VPMC dated August 2007 had been circulated to each Member. A copy of which is placed with these Minutes in the Minute Book see Appendix E. Noted. The Clerk has requested a copy of their end of year accounts for 31st March 2007.
 - ii) Lease – It was agreed that a subcommittee of Cllr Mrs Bell; Cllr Mrs House and Cllr Maddock will look closely at the responsibilities concerning repairs, maintenance and basic checks and implications for the Council and report back to the Finance Committee. The Clerk will get further information from EDDC.
- 292. Grant Requests:-** A request for a financial donation from St Ives First School Association towards their bonfire night display was discussed. As similar requests have been received in previous years, it was agreed that this should be put to Full Council for consideration.
- 293. Budget planning –** Further suggestions from Members were received. A draft budget will be circulated prior to the next meeting. It was proposed that a sum of £120 per year be allocated towards the costs incurred by the Parish Plan Monitoring Group (on the basis that Monitoring of the plan is for the direct benefit of the community as a whole). Cllr Mrs House declared a personal interest and withdrew from the discussion on this issue.
- 294. Exchange of Information:**
1. Next meeting scheduled for 7th November, 2007
 2. Cashflow - The Clerk has confirmed with the bank that the second half of the precept of £31,149 was been received into the deposit account on 28th September. The Clerk will report to the Chairman and Vice Chairman before moving funds from the Fixed Deposit Account to the Deposit Account to cover the expenses for the Fire system and play park.

The meeting ended at 8.40pm.

CHAIRMAN