

**St Leonards & St Ives Parish Council
Finance Committee Meeting
Minutes of the meeting held on 4th July, 2007 at 7.56pm**

Members Present: Cllr Mrs J House, Chairman

Cllr Mrs V Bell	Cllr Mr I Maddox
Cllr Mr J Crow	Cllr Mrs S Smith
Cllr Mr R Dudman	Cllr Mrs A Warman
Cllr. Mr M Dyer	Cllr Mr R Warman

In attendance: Mrs Ann Jacobs Parish Clerk

122. Declarations of Interest: Cllr Dudman declared a personal interest in any items on Age Concern or the Village Hall. Cllr Mrs Warman declared a personal interest in any item on the Village Hall. Cllr Mrs House declared an interest on item 002931.

123. Apologies for absence: Cllr. Mrs K. Redknapp and Cllr G Willetts

124. Minutes of the Finance Committee meeting held on 6th June, 2007, pages 10 & 11 were approved and signed as a correct record. Proposed by Cllr Dyer, seconded by Cllr Maddock.

125. Matters Arising from the Minutes:

- i) Min 59 Internal Audit – Cllr Mr R Warman asked if measures had now been put in place to ensure signing of bank reconciliations. This was confirmed.
- ii) Min 57 – Cheque payments and interests – The Clerk confirmed that DAPTC advised that if your name is a payee on the schedule a prejudicial interest should be declared and the Member should leave the room.
- iii) Terms of Reference review – Cllr Mr R Warman suggested an amendment to the Terms of reference to clarify the spending power of Committees. The Clerk will review the wording and suggest an amendment.

Cllr Mrs House left the room for the next item due to her declared prejudicial interest. Cllr Mrs Bell took the chair for this item.

126. Schedule of Payments - The schedule of payments dated 4th July, 2007, was discussed, a copy of which had been circulated to each Member, and is placed with these Minutes in the Minute Book see Appendix A. The schedule was then approved. Proposed by Cllr Mrs Bell, seconded by Cllr Dyer.

RESOLVED: That the schedule of payments dated 4th July, 2007 (cheque numbers 002926 to 002939) be approved.

127. Bank Reconciliation – The Clerk submitted for information a bank reconciliation for the period end June 2007, a copy of which had been circulated to each Member and placed with these Minutes in the Minute Book see Appendix B. The bank reconciliation was agreed.

1. **RESOLVED: That the bank reconciliation's dated 31st March 2007 be approved.**
(proposed by Cllr Mrs Smith, seconded by Cllr Dyer)

128. Exchange of Information:

1. Village Hall Lease is to be discussed at the next meeting as per the request of Full Council.
2. Budget Vs Expenditure first quarter figures were circulated, to be discussed at the next meeting if required

The meeting ended at 8.22pm.

CHAIRMAN