

# St Leonards & St Ives Parish Council

The Parish Office  
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**To: All Members of the Parish Council**

20<sup>th</sup> September 2017

**Dear Councillor**

## **CORPORATE TRUSTEE MEETING OF THE PARISH COUNCIL – ON BEHALF OF FREEDOM YOUTH CLUB**

You are hereby summoned to attend a meeting of the Corporate Trustees of Freedom Youth Club to be held in the Committee Room, Village Hall, Braeside Road, St Leonards on **Wednesday 27<sup>th</sup> September 2017 immediately after the full Council meeting which begins at 7pm** to transact the business as listed on the agenda below:-

**Mrs Ann Jacobs, Clerk to Council**

*No Fire drill is planned please exit the building if the alarm sounds  
Meetings are recorded to facilitate the Minutes*

### **AGENDA**

1. **Public Open Forum for 5 minutes** - An opportunity for Members of the Public to ask questions of the Council on matters relating to this agenda. Members of the Public are reminded that they must not interrupt the meeting when this item has ended. Please note that the meeting must resume promptly to ensure the conclusion of business.
2. **Pecuniary Interests:** Members are required to declare any Pecuniary Interests which have not already been included on their Register of Interests form in relation to any item of business on this agenda.
3. **Apologies:** To receive Apologies for absence
4. **Minutes of the last meeting held on 28<sup>th</sup> June 2017 – To approve and adopt the minutes.**
5. **Matters Arising**
  - New Doors have been installed.
6. **Finance – To receive and note:**
  - Budget VS Expenditure to date figures – see attached
  - Signatories – Cllr Goringe and the Clerk have now been accepted to sign on the Account
  - Annual Return 2016 – Members if minded to accept the accounts for yearend 31.12.2016 and instruct the filing of the Annual Return for 2016.
7. **Youth Club Alarm** – The alarm has been serviced and a contract signed with a local company. The alarm required a new detector which was authorised by the Clerk at a cost of £45+VAT in addition a new bell box is also recommended at a cost of an additional £95+VAT. Members if minded to approve the costs. The Clerk has asked the Management Committee to provide key holder details.
8. **Report from the Management Committee Representatives** - To receive a brief report
9. **Next Meeting** – after full Council on 31<sup>st</sup> January 2018 as this will allow the year end accounts to be approved ready