

St Leonards & St Ives Parish Council

The Parish Office
Village Hall, Braeside Road,
St Leonards, Ringwood, Hants, BH24 2PJ
Clerk to the Council: Mrs Ann Jacobs
Telephone: 01425 482727 email: office@stleonardspc.org.uk
www.stleonardspc.org.uk



19th October 2017

To: All Members of the Parish Council

Dear Councillor

MEETING OF THE FULL PARISH COUNCIL

You are hereby summoned to attend a meeting of the full Parish Council to be held in the Committee Room, Village Hall, Braeside Road, St Leonards on **Wednesday 25th October 2017** at **7.00 pm** to transact the business as listed on the agenda below:-

Mrs Ann Jacobs, Clerk to Council

***No Fire drill is planned please exit the building if the alarm sounds
Meetings are recorded to facilitate the compilation of the Minutes only***

Public Open Forum 5-10 minutes - An opportunity for Members of the Public to ask questions of the Council. Members of the Public are reminded that they must not interrupt the meeting when this item has ended. Please note that the meeting must resume promptly to ensure the conclusion of business.

County Councillors Report – To receive a report from the County Councillor.

AGENDA

- 1. Pecuniary Interests:** Members are required to declare any Pecuniary Interests which have not already been included on their Register of Interests form. To consider any written requests for a Grant of Dispensation for items on the agenda.
(Members are respectfully reminded that standing order 13(b) requires a Member with a discloseable pecuniary interest in an item to withdraw from the meeting for that item.)
Members to note a whole Council dispensation was granted on 26.10.17 effective to May 2019 which enables the Council to discuss the Grant for the Youth Club Min. 152 refers.
- 2. Apologies:** To receive Apologies for absence
- 3. Minutes of the Parish Council Meeting held on 27th September 2017 pages 25-27-**To approve and adopt the minutes of this meeting.
- 4. Matters arising from the Minutes**
 1. Money moved from Lloyds to Santander – letter advising sent to Lloyds and new mandates are in the process of being completed to add Cllr S Marshall and Cllr Mrs B Waugh to the Santander Account.
 2. Tree work scheduled for 30th & 31st October
- 5. Correspondence:**
 1. EDDC Agendas
 2. Email sent to Highways England re grass cutting and triangle at Woolsbridge Roundabout – work scheduled for w/c 16.10.17
 3. Email re flytipping to DWP Horton Road layby sent 10.10.17
 4. Email re road sweeping sent 13.10.17
 5. Orchids on verges – A letter of complaint has been received.
 6. Invitation to the Remembrance Service at All Saints Church on Sunday 12th November at 10.45am – Wreath has been ordered. MEMBERS TO CONFIRM WHETHER ATTENDING FOR SEATING ALLOCATION.

6. Grants to Outside Bodies:-

- i) **Grant for the Village Hall Management Committee for 2018/2019** – Members to receive the request and report from the VHMC Treasurer, accounts and rolling works programme to discuss and agree in principle, the grant allocation for the VHMC for 2018/2019.
- ii) To consider grants for 2017/2018 and budgetary provision for 18/19 in respect of each organisation:-
 1. Age Concern Mondays - all day Council meets the room hire costs estimated cost for 2018/2019 is £2500. Currently has a membership of 30 and a further 8 on waiting list. 20 from the Parish. Ave age 90.
 2. Brightside club - Wednesday afternoons instigated by the Council, Members pay a weekly contribution balance from the Council. Cost £750 pa
 3. Greyfriars Community Centre – budgetary provision £300 towards cost of minibus which collects elderly Parishioners weekly for shopping visits in Ringwood
 4. East Dorset CAB budgetary provision £500 number of clients seen 128 (68 last year) average cost per client £69.42 for this last year (£44.26 13/14 cost)– Accounts and request attached.
 5. CAB New Forest – budgetary provision £5000 – number of clients seen 75 (last year 85 previous 103) however others assisted via adviceline, email and webchat services. 145 issues raised in from our area.
 6. Royal British Legion – budgetary provision £150 which includes the wreath
 7. EDEP Grant request for £300 to assist with meeting costs.
 8. Youth Club Grant for 2018/2019
 9. To consider any other budgetary provision for 17/18 and 18/19 sum requirements in respect of grants allocations
- iii) Grants for Community Transport – Members to consider a review of the Greyfriars allocation to enable further provision to be made following the withdrawal of part of the 38 bus service.
- iv) Grants and Precept Committee – next meeting scheduled for 1st November already inquorate – Members to discuss and if minded to agree to finalise the precept at November full Council and cancel the meeting scheduled for 1st November. Alternatively to appoint further Members to the Committee to ensure a quorum.

7. Finance:

- i) To review and approve the schedule of payments for October
- ii) To review and approve the bank reconciliation for end September
- iii) To receive the Budget vs Expenditure 2nd quarter figures
- iv) To receive the report and recommendations from the Internal Auditor – No issues raised.

8. Alarm Systems

- i) Cost to move the Tennis Club panel into the lower stair well of the Tennis Club from the Youth Club is £172 + VAT. Members to discuss and if minded approve the cost.
- ii) Monitoring of the alarm systems £164 + VAT to install the Digital communicator plus a further £60+VAT pa for monitoring. This would also need a separate telephone line being installed adjacent to the control panel the cost and arranging of which is down to us and not included in these figures.

9. Amenities:

- i) Dog Warden report to note.
- ii) Playground inspection report to note
- iii) Orchids in the Parish – to receive and note the report from the Clerk following concern raised about orchids in the verges within the Parish.

10. Public Speaking at Council meetings - To review the draft “ Guide to Public Speaking and participation of the Public at Parish Council meetings. Members to review the draft guide based on the EDDC model, and if minded adopt the draft subject to amendments.

11. Parish Councillors’ Reports -To receive reports from Parish Councillors including:-

1. DAPTC
2. Homewatch – report circulated on meeting held
3. EDEP Meetings
4. Burial Ground
5. Emergency Plan Working Party
6. Meeting with Knowlton PC and DCC – Cllr Adkins to report.

- 12. Precept 2018/2019** – Members to review the budget vs expenditure figures to date and commence precept preparation. Final recommendations to be put to Council for the November meeting. A draft budget is attached for discussion. For final approval and submission by 29th November 2017 as the deadline for submission of demands is the 31st January 2018 and our full Council meeting is on that date.
- 13. District Councillors' Update**
- 14. Boundary Review** - The Boundary Commission for England has published its Revised Proposals for new Parliamentary Constituency Boundaries. The proposals and maps for the nine English regions have been published on their website, at www.bce2018.org.uk. An eight-week public consultation period will run until 11 December 2017
- 15. Code of Conduct Review** – Members to consider the Clerk's report and whether a review of the Code of Conduct should be undertaken to include sections on bias and predetermination.
- 16. To Resolve to exclude the Press and Public to discuss:-
The recommendations of the Clerk's Committee.**
- 17. Exchange of information: Next meeting to be held on 25th October 2017**