

St Leonards & St Ives Parish Council

The Parish Office
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18th April 2018

To: All Members of the Parish Council

Dear Councillor

MEETING OF THE FULL PARISH COUNCIL

You are hereby summoned to attend a meeting of the full Parish Council to be held in the Committee Room, Village Hall, Braeside Road, St Leonards on **Wednesday 25th April 2018** at **7.00 pm** to transact the business as listed on the agenda below:-

Mrs Ann Jacobs, Clerk to Council

***No Fire drill is planned please exit the building if the alarm sounds
Meetings are recorded to facilitate the compilation of the Minutes only***

Public Open Forum 5-10 minutes - An opportunity for Members of the Public to ask questions of the Council. Members of the Public are reminded that they must not interrupt the meeting when this item has ended. Please note that the meeting must resume promptly to ensure the conclusion of business.

County Councillors Report – To receive a report from the County Councillor.

AGENDA

1. **Pecuniary Interests:** Members are required to declare any Pecuniary Interests which have not already been included on their Register of Interests form. To consider any written requests for a Grant of Dispensation for items on the agenda. (Members are respectfully reminded that standing order 13(b) requires a Member with a discloseable pecuniary interest in an item to withdraw from the meeting for that item.)
2. **Apologies:** To receive Apologies for absence
3. **Council Vacancies:** Members to consider the two applications for co-option and appoint if minded to the Council:
 - i) Co-option for the West Ward
 - ii) Co-option for the South Ward
 - iii) Declaration of any pecuniary interests on items on the agenda.
4. **Minutes of the Parish Council Meeting** held on 28th March 2018 pages 61-63- To approve and adopt the minutes of this meeting. Members are respectfully reminded of **SO 12 (a) Draft minutes** - If the draft minutes of a preceding meeting have been served on councillors with the agenda to attend the meeting at which they are due to be approved for accuracy, they shall be taken as read.
5. **Matters arising from the Minutes**
Street Naming – To receive a response to the Councils suggestion to St Ives Close
6. **Correspondence:**
 1. EDDC Agendas
 2. Minerals and Waste – The Draft plan has been submitted without change but with supplementary documentation to the Secretary of State. The date of the hearing by the Planning Inspectorate is awaited but is scheduled for June 2018.
 3. Land ownership query following complaints about the condition of land to the left travelling East on the Ringwood Service Road just after the junction with Woolsbridge Road. Ownership has been confirmed as the Highways Agency.
 4. Complaints about damage to verges during development have been received from St Ives Park; Webs Close and Oaks Drive. These have been followed through and assurances have been made by Developers to make good once the projects are complete.
 5. Jubilee Copse – a resident has complained about litter and debris from gardens. The Lengthsman has visited.
 6. Complaint about fly posting along Sandy Lane and Ringwood Road – A request for an item about this in the next Directory.
 7. Verge Parking complaint - A request for an item about this in the next Directory.
 8. A request for a new dog bin in a footway at Ashley Park has been received. An explanation of cost has been given and a suggestion that an article is submitted in the next Directory.
 9. Invite to civic service – Ferndown 19th June 2018

10. DWP – New Food Waste Campaign launched – All bins regardless of contents will be stickered in an attempt to reduce food waste in the normal rubbish bins. Food Waste disposal costs are higher than for other waste.
11. Notification of temporary speed order A338 50mph – 26th April for 18 months work anticipated to end on 10.05.18.

7. Horton Road Traffic Issues – A number of emails (5) and letters have been received complaining about the traffic on Horton Road in particular residents of Peveril Close are concerned about the vibrations caused by the volume and frequency of HGV's. Members to consider the points raised and direct next steps.

8. Annual Return - 2017/2018 (Audited):-

- i) Annual Governance Statement for 2017/2018 – Members to consider the Annual Governance Statement and if minded resolve that the Council agrees with the declarations made. The Clerk and Chairman will be authorised to sign Section 1.
- ii) Accounting Statements for 2017/2018 - Members if minded to resolve that the accounting statements present fairly the financial position of the Council and its receipts and payments for the financial year 2017/2018. Members to note that the figures have been audited by the Internal Auditor.

9. Finance:

- i) To review and approve the schedule of payments for April
- ii) To review and approve the bank reconciliation for end March
- iii) The Annual DCC Pension Fund return has been submitted and accepted.
- iv) The Annual HMRC PAYE Return has been submitted and accepted.
- v) Annual Insurance Renewal – The annual insurance is due on 31st May. Members to note that a long term agreement which gives us a reduced rate was previously agreed. Members if minded to approve and direct renewal for the forthcoming year.

10. Parish Councillors' Reports -To receive reports from Parish Councillors including:-

1. DAPTC
2. Homewatch
3. EDEP Meetings
4. Burial Ground

11. Local Government Reform Update – To receive an update. To note Clerks meetings have been called for 2nd May, 20th August and 5th November with EDDC Officers.

12. District Councillors' Update

13. Annual Parish Meeting – Members to discuss any points raised at the APM held on 18th April and direct next steps.

14. Amenities:

- i) Dog Warden
- ii) Playground monthly inspection report and Annual Inspection report to note. Copies have been sent to the Contractor to price up any work required.
- iii) To receive a recommendation for either a replacement gate at the play area cost up to £1,000 or to try a new closing mechanism at a cost of up to £100. Guidance has been sought from The Play Inspection Company.

15. Street Naming – The new development off St Ives Park, the Developer has suggested Poppy close. Members to review the suggestion and respond.

16. CIL – To receive confirmation that CIL collected for our area as of 28th February 2018 was zero. The proposal is to pass on any funds only once collected funds have exceeded £5,000. Members to note.

17. GDPR – To receive the Clerks report on a review of data held and to consider recommendations made.

18. Exchange of information: